

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE SKAHA ESTATES
IMPROVEMENT DISTRICT HELD AUGUST 20, 2024, 7 PM**

Present:

Chair - Kandis Lipsett
Trustee - Ryan Tribbeck (by telephone)
Trustee - Crystal Ozaraci
Office Administrator - Judy Morris
Guest - Don King

#3646—Call to Order

Mrs. Lipsett called the meeting to order at 7PM

#3647 -Adoption of the minutes of the July 23, 2024, Meeting

Mrs. Ozaraci moved, seconded by Mrs. Lipsett motion carried to adopt the minutes of the July 23, 2024, meeting as presented.

#3648 – Business arising from the Minutes

- Park update – committee has until September 15, 2024, to present a proposal
- Bartlett quotes – Mrs. Lipsett moved, seconded by Mr. Tribbeck motion carried to approve the quote from Bartlett Tree Experts - \$3276.00 to remove the fallen tree in the creek adjacent to 117 Devon Drive (Note: no quote received from Miller Tree Service)
- Quotes received from Value Contracting - \$13,950.30 and Wine Capital Electric - \$20,672 plus taxes for the purchase of the Variable Frequency Drive. Mrs. Lipsett to forward the quotes to Liisa Bloomfield, RDOS for review and recommendation.
- Park – Mr. Tribbeck stated that he has installed 3 new sprinkler heads with 1 more to do.

#3649—Financial Report July 2024

Mrs. Lipsett moved, seconded by Mrs. Ozaraci, motion carried to approve the July 2024 Financial Report as presented.

#3650—Operations Report—July 2024

Mrs. Lipsett moved, seconded by Mrs. Ozaraci, motion carried to approve receipt of the July 2024 report.

#3651—Correspondence

- No correspondence

#3652—New Business

- Trustees met with Liisa Bloomfield, RDOS to review the acquisition process, possible vote by Taxpayers in January 2025.
- Review of BC Emergency Management goals by Mrs. Lipsett
- Lower pumphouse piping needs painting, Trustees to do this work tentatively in October with the upper pumphouse in the Spring.
- SOWW Procedures – Update on sampling procedure and notification procedure tabled.
- Communication to the public – Bear Awareness, Boil Water Notice, Water usage down

#3653—Next Meeting

September 23, 2024 - 6:30PM

#3654—Adjournment

Mrs. Lipsett adjourned the meeting at 8 pm

Approved by:

Certified correct by:

Kandis Lipsett

Judy Morris

Chair

Office Administrator