

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE SKAHA ESTATES
IMPROVEMENT DISTRICT HELD JUNE 20, 2024, 7 PM**

Present:

Chair - Kandis Lipsett
Trustee - Ryan Tribbeck
Trustee - Crystal Ozaraci
Office Administrator - Judy Morris

#3628—Call to Order

Mrs. Lipsett called the meeting to order at 7PM

#3629 -Adoption of the minutes of the May 23, 2024, Meeting

Mrs. Lipsett moved, seconded by Mr. Tribbeck motion carried to adopt the minutes of the May 23, 2024, meeting as presented.

#3630 – Business arising from the Minutes

- Park update – Park update unavailable.
- Buoy Chains – buoys installed by Oceantec Scuba
- Park Sprinkler Heads – Park looks fine with respect to irrigation.
- Tree from McLean Creek onto Clarke property – Mr. Clarke removed the branches that were hanging over his fence; Mr. Tribbeck will contact Bartlett Tree Experts regarding the work proposed as well as the elm trees.

#3631—Financial Report May 2024

Mrs. Lipsett moved, seconded by Mrs. Ozaraci, motion carried to approve the May 2024 Financial Report as presented.

#3632—Operations Report—May 2024

Mrs. Lipsett moved, seconded by Mrs. Ozaraci, motion carried to approve receipt of the May 2024 report.

Mrs. Lipsett will request South Okanagan Waterworks Ltd. to get quotes for the VFD for the 40 hp pump at the lower pumphouse.

Wine Capital Electric did programming for the automation of data pertaining to chlorine analyzer and turbidity analyzer and removed Ron Desilets contact information for emergencies and added current Trustees.

#3633—Correspondence

- WorksafeBC Inspection Report June 3, 2024 – report states Mike Snair advised the inspector that there were no confined spaces in the District; inspection report motion to receive by Mrs. Lipsett, seconded by Mr. Tribbeck, carried.

#3634—New Business

- Upper pumphouse does not need to be inspected on weekends according to Mike Snair
- Bears in the area – RDOS Student resource person – Mrs. Lipsett will advise RDOS that this person may use the park for education purposes.
- How to make meetings more accessible to the public – meetings are open to the public.
- Communications to the residents – Mrs. Ozaraci to prepare June report.
- SOWW Operator Contract deficiencies – SEID has not received an Incident Report following the May 25, 2024, incident.
- Caro Chain of Custody – SOWW to add their email address for notification purposes.
- Painting of piping in pumphouses – should SOWW do this??

#3635—Next Meeting

July 18, 2024

#3636—Adjournment

Mrs. Lipsett adjourned the meeting at 7:45pm

Approved by:

Certified correct by:

Kandis Lipsett

Judy Morris

Chair

Office Administrator