

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE SKAHA ESTATES  
IMPROVEMENT DISTRICT HELD MAY 23, 2024, 7 PM**

Present:

Chair - Kandis Lipsett  
Trustee - Ryan Tribbeck  
Trustee - Crystal Ozaraci  
Office Administrator - Judy Morris

**#3619—Call to Order**

Mrs. Lipsett called the meeting to order at 6:45PM

**#3620 -Adoption of the minutes of the April 22, 2024, Meeting**

Mrs. Lipsett moved, seconded by Mr. Tribbeck motion carried to adopt the minutes of the April 22, 2024, meeting as presented.

**#3621 – Business arising from the Minutes**

- Park update – Mrs. Ozaraci provided an update on researching ways to protect the park. Motion: Mr. Tribbeck moved, seconded by Mrs. Lipsett, motion carried to approve up to \$2,000 in legal fees as requested by the Park Committee
- Buoy Chains – chains replaced as required, Mr. Tribbeck reported that *Scuba Steve* has retired, another person taking over.
- Park Sprinkler Heads – Trustees not sure which ones require attention, will investigate.

**#3622—Financial Report April 2024**

Mrs. Lipsett moved, seconded by Mrs. Ozaraci, motion carried to approve the April 2024 Financial Report as presented.

**#3623—Operations Report—April 2024**

Mrs. Lipsett moved, seconded by Mrs. Ozaraci, motion carried to approve receipt of the April 2024 report.

**#3624—Correspondence**

- South Okanagan Waterworks Ltd. contract signed effective May 23, 2024

**#3625—New Business**

- Update on spreadsheet provided to IHA – Health Officer satisfied with reporting.

- Review of Conditions on Permit
- Communication to ratepayers to be sent out monthly; Mrs. Ozaraci will draft May notice.
- Budget process reviewed.
- Trustees should not adjust controls or dosing pumps including overrides and alarm functions; only to be done by water operators.
- Appointment of KH Craig Inc. as accountant for 2024 – Motion: Mrs. Lipsett moved, seconded by Mr. Tribbeck motion carried that KH Craig Inc. act as accountant for 2024.
- Change in Signing Authority at Interior Savings Credit Union – Motion: Mrs. Lipsett moved, seconded by Mr. Tribbeck motion carried to remove Ron Desilets and add Crystal Ozaraci.
- Tree fell onto Clarke property from the creek, Miller Tree Service to be contacted.

**#3626—Next Meeting**

June 20, 2024

**#3627—Adjournment**

Mrs. Lipsett adjourned the meeting at 7:45pm

Approved by:

Certified correct by:

Kandis Lipsett

Judy Morris

Chair

Office Administrator