

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE SKAHA ESTATES  
IMPROVEMENT DISTRICT HELD NOVEMBER 8, 2024, 6 PM**

Present:

Chair - Kandis Lipsett (Arrived at 6:20)  
Trustee - Ryan Tribbeck  
Trustee - Crystal Ozaraci  
Office Administrator - Judy Morris

**#3676—Call to Order**

Mrs. Ozaraci called the meeting to order at 6:10PM

**#3677 -Adoption of the minutes of the October 8, 2024, Meeting**

Mrs. Ozaraci moved, seconded by Mr. Tribbeck, motion carried to adopt the minutes of the October 8, 2024, meeting as presented.

**#3678 – Business arising from the Minutes**

- 117 Devon Drive – tree removal, Mr. Clarke reviewing the costs involved
- Irrigation Blowout done October 19, 2024
- 40 hp VFD – review at December meeting
- Engineering Study being presented to the RDOS Board November 21, 2024

**#3679—Financial Report October 2024**

Not available due to the early meeting date

Sharon Proctor’s 2024 Water Tax and Toll Invoice overdue; with no response from her regarding the District’s September 30, 2024, letter advising water may be shut off.

Mrs. Lipsett to phone Ms. Proctor and if necessary, water will be shut off.

Grant Fund to assist taxpayers experiencing financial problems; fund could not be established using SEID funds

**#3680—Operations Report—October 2024**

Mr. Tribbeck will work with SOWW on quotes for the Camberly Cove waterline replacement.

Flow meter and piping research to be done

### **#3681—Correspondence**

Interior Health Authority – Letter dated October 11, 2024, advising IHA has rescinded the Boil Water Notice in place since July 2023, with it being replaced by a Water Quality Advisory

### **#3682—New Business**

1/ 1<sup>st</sup> and 2<sup>nd</sup> reading of Bylaw #141 – Trustee Code of Conduct

1<sup>st</sup> reading – Mrs. Lipsett moved, seconded by Mr. Tribbeck motion carried to approve Bylaw #141

2<sup>nd</sup> reading – Mrs. Ozaraci moved, seconded by Mr. Tribbeck motion carried to approve Bylaw #141

2/ South Okanagan Waterworks Ltd. completing Water Quality Spreadsheet – Mrs. Lipsett stated she is prepared to continue completing the spreadsheet

3/ Mrs. Lipsett cut the weeds at the upper reservoir

4/ Shower at the park needs repair

5/ November notice to the taxpayers -Engineering Study to the RDOS Board November 21, 2024

6/ At future meetings Mrs. Lipsett would like to sit with Mrs. Ozaraci and Mr. Tribbeck

7/ Strengths and Weaknesses – Mrs. Ozaraci has effective communication skills and Mr. Tribbeck and Mrs. Lipsett have a good understanding of the water system infrastructure

8/ Mrs. Lipsett attended the Water Supply Association of BC annual meeting; worthwhile event to attend

### **#3683—Next Meeting**

December 19, 2024 - 6:00PM

### **#3684—Adjournment**

Mrs. Lipsett adjourned the meeting at 7:10pm

Approved by:

Certified correct by:

Kandis Lipsett

Judy Morris

Chair

Office Administrator