

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE SKAHA ESTATES
IMPROVEMENT DISTRICT HELD OCTOBER 8, 2024, 6 PM**

Present:

Chair - Kandis Lipsett
Trustee - Ryan Tribbeck
Trustee - Crystal Ozaraci
Office Administrator - Judy Morris

#3667—Call to Order

Mrs. Lipsett called the meeting to order at 6:00PM

#3668 -Adoption of the minutes of the September 23, 2024, Meeting

Mrs. Lipsett moved, seconded by Mrs. Ozaraci, motion carried to adopt the minutes of the September 23, 2024, meeting as presented.

#3669 – Business arising from the Minutes

- Scotty Tree Ltd. – Mrs. Lipsett reviewed the work Scotty Tree Ltd. did adjacent to 117 Devon Drive and the debris was not visible, possibility that Jim Clarke removed it, Mrs. Lipsett to check.
- Two elm trees requested to be removed by Jim Clarke; Mr. Clarke to be advised the board will wait until the conversion vote before making a decision; if Mr. Clarke wishes to have the work done, he can go through the process himself and pay the applicable fees.
- Upper Reservoir – weeds/branches need to be cut; Mrs. Lipsett to do a site visit.
- Mrs. Lipsett registered for the Water Supply Assn. of BC conference – will submit the receipts.
- VFD – no reply from Wine Capital Electric regarding request for further information
- Trustee Code of Conduct – draft approved by Mrs. Lipsett, seconded by Mr. Tribbeck, bylaw to be presented to the board at the November meeting.
- Reminder of irrigation blowout October 19, 2024
- Discussion on conversion process – engineering study being presented to the RDOS board in November, Mrs. Ozaraci to be conversion process liaison.

#3670—Financial Report September 2024

Mrs. Lipsett moved, seconded by Mrs. Ozaraci, motion carried to approve the September 2024 Financial Report as presented. Four taxpayers have delinquent 2024 Water Tax and Toll Invoices; letters sent advising water shut off date of October 31, 2024, if not paid.

#3671—Operations Report—September 2024

Mrs. Lipsett moved, seconded by Mrs. Ozaraci, motion carried to approve receipt of the September 2024 report.

Motion: Mrs. Lipsett moved, seconded Mr. Tribbeck motion carried to approve Option 2 – 4-piece spill tray \$585.00 plus tax and shipping.

Mr. Tribbeck will work with SOWW on quotes for the Camberly Cove waterline replacement.

Mrs. Lipsett will email Judi Ekkert outlining the next steps for SEID regarding upgrades.

#3672—Correspondence

No correspondence

#3673—New Business

- Bylaw 139 – Taxation Bylaw 2025
1st reading – Mrs. Ozaraci moved, seconded by Mr. Tribbeck motion carried to approve Bylaw 139
2nd reading – Mrs. Lipsett moved, seconded by Mrs. Ozaraci motion carried to approve Bylaw 139
- Bylaw 140 – Water Tolls and Charges Bylaw
1st reading – Mrs. Ozaraci moved, seconded by Mr. Tribbeck motion carried to approve Bylaw 140
2nd reading – Mrs. Lipsett moved; seconded by Mrs. Ozaraci motion carried to approve Bylaw 140
- Mrs. Lipsett stated she felt SOWW should complete and submit the Water Quality spreadsheet to IHA with a copy to SEID, she will speak with SOWW.
- Costs associated with resampling of coliform, E. coli samples – lab costs approximately \$200/year.
Motion: Mrs. Lipsett moved, seconded by Mr. Tribbeck motion carried to approve resampling costs in order to have the results quickly
- Discussion held regarding SOWW attending the monthly board meetings; it was decided that they will attend a meeting as required.
- Mrs. Ozaraci to draft a notice to the taxpayers for September.

#3674—Next Meeting

November 8, 2024 - 6:00PM

#3675—Adjournment

Mrs. Lipsett adjourned the meeting at 7:00pm

Approved by: Certified correct by:

Kandis Lipsett Judy Morris

Chair Office Administrator

