

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE SKAHA
ESTATES IMPROVEMENT DISTRICT HELD SEPTEMBER 12, 2022, 7 PM**

Present:

Chair - Ron Desilets
Trustee - Peter Hormes

Office Administrator - Judy Morris

Guest - Chad Wetter

#3422 – Call to Order

Mr. Desilets called the meeting to order at 7 PM

#3423 - Adoption of the Minutes of the August 22, 2022 Meeting

Mr. Hormes moved, seconded by Mr. Desilets motion carried to adopt the Minutes of the August 22, 2022 meeting as presented.

#3424 – Business arising from the Minutes

- H&M estimate not received yet; however, the Chair spoke with a representative of H&M and the curb stop and hydrant for Sunny Bay Road is high on their schedule. Motion: Mr. Desilets moved, seconded by Mr. Hormes, carried that Mr. Desilets will contact H&M regarding the landscaping improvement around two fire hydrants and one standpipe on Racette Way and if they can proceed in a timely manner then they will have approval to do the work; failing this Mr. Desilets will contact another contractor.
- South Okanagan Waterworks will paint hydrants when time permits
- IHA Inspection Report – Contact time calculation – WSP (Engineering firm) has not responded to Mr. Desilets’ request; Mr. Desilets now working with True Engineering
- Map update – Mr. Desilets will have WSP transfer SEID files to True Engineering
- Insurance renewed at previous limits due to wildfires in the area
- Water Meters; discussion held however matter tabled to a future date
- Discussion held on if a backflow prevention device is an IHA requirement
- Special Tax Levy: discussion held on the motion of August 22, 2022 “Mr. Hormes moved, seconded by Mr. Forst motion carried that a 5% special levy to all taxpayers be charged for secondary treatment funding”

Mrs. Morris brought it to the attention of the Board that the 5% levy would only generate approximately \$7,000. Kaleden Irrigation District was contacted by Mrs. Morris and for 2022 they are charging \$200/lot.

The Chair will contact Mr. Forst to determine if he is in agreement with rescinding the motion of August 22, 2022.

Motion: Mr. Desilets moved, seconded by Mr. Hormes motion carried that the Special Tax Levy be \$200/lot for 2023

Mrs. Morris prepared a "Water Quality Objective Compliance Plan Overview" draft for the Board's approval; discussion held and the 2023 rate of \$200/lot to be added. Overview to be sent to the taxpayers for their information.

#3425 – Financial Report – August 2022

Mr. Hormes moved, seconded by Mr. Desilets motion carried to approve the August 2022 Financial Report as presented.

#3426 – Correspondence

No correspondence

#3427 – New Business

- Motion: Mr. Desilets moved, seconded by Mr. Hormes motion carried to purchase three new batteries
- Mike Snair proposal for upgrades to chlorine injection system \$5500.00 – Motion to approve by Mr. Desilets, seconded by Mr. Hormes, carried
- Mr. Desilets to attend the WSABC conference in Penticton
- Mr. Desilets away from the District September 22-25; October 21-24 and November 23-December 7
- Trustee cheques for contract work/bailiff wages; in the future Trustees and Mr. Wetter to complete their time and submit to Mrs. Morris at the beginning of each month for the previous month, invoices to be approved at the next meeting. Normally the Chair signs the cheques with Mrs. Morris therefore another Trustee will approve Mr. Desilets invoice.
- Search for a replacement Chairperson; the Chair must be one of the Trustees
- Laptop: Mrs. Morris requested to purchase a new laptop as she is using the original one for the District and it is very slow. Motion: Mr. Desilets moved, seconded by Mr. Hormes motion carried that Mrs. Morris purchase a new laptop for the District.
- Mr. Allbright has been assisting the District; Motion: Mr. Hormes moved, seconded by Mr. Desilets motion carried that Mrs. Morris purchase a \$100 Gift Certificate to Zia's restaurant for Mr. Allbright

#3428 – Next Meeting

- September 26, 2022

#3429– Adjournment

Mr. Desilets adjourned the meeting at 8:23 PM

Approved by:

Certified correct by:

Ron Desilets
Chair

Judy Morris
Office Administrator